FIGURE 4.1

Student Writing Guide for ORGANIZATION

6

- My organization leads you through the piece like a light in the dark.
- My lead will hook you—my conclusion will leave you thinking.
- □ I connect ideas so you never feel lost.
- □ I spend time where it counts—on important points.
- I might have a few surprises, but this is easy to follow.

5

- □ I "know where I'm going" in this writing.
- □ I have a strong lead, and a conclusion that wraps things up.
- □ It's clear how I got from one idea to the next.
- □ I spend most of my time on the important things.
- □ I stay on track so you can follow my thinking.

4

- □ My organization helps make the message clear.
- □ My lead and conclusion work pretty well.
- □ I try to lead the reader from point to point.
- $\hfill\square$ The important ideas stand out—most of the time.
- You can follow it—but you might know what's coming!

3

- □ Parts are predictable—or else confusing!
- □ My lead and conclusion could use work.
- You can't always tell how I got from point to point.
- I spent too much time on some things not enough on others.
- Sometimes you have to pay attention to follow this!

2

- □ I didn't worry about order—I just wrote!
- I don't have a lead or conclusion—or else they're ones you've heard a million times.
- □ I wasn't sure how to connect ideas.
- □ Which are the "important" parts? I'm not sure . . .
- □ This is hard to follow even when you pay attention.

1

- □ I don't know how to organize this information.
- □ It just starts and stops—there's no lead or conclusion.
- □ I don't think these ideas are connected.
- □ I don't have a real message yet, so it's hard to tell what matters the most.
- □ I need help revising my organization.

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